

**Self-Gov - Building Safety, Div of
Administration**

Description:

To provide general guidance and centralized administrative support and policy making to the bureaus in the Division.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. To provide centralized administrative support and policy making for bureaus within the Division.

A. Process 95% of travel vouchers within 5 working days.

Actual Results			
1997	1998	1999	2000
92%	97%	95%	95%
Projected Results			
2001	2002	2003	2004
95%	95%	95%	96%

B. Complete monthly Budget Reports within 5 work days.

Actual Results			
1997	1998	1999	2000
100%	100%	100%	100%
Projected Results			
2001	2002	2003	2004
100%	100%	100%	100%

C. Resolve 80% of all computer problems within one day of notification.

Actual Results			
1997	1998	1999	2000
90%	87%	90%	90%
Projected Results			
2001	2002	2003	2004
90%	90%	90%	93%

Program Results and Effect:

To provide effective and efficient administrative support to the Building Safety Program.

For more information contact Marsi Woody at 334-3950.

Self-Gov - Building Safety, Div of Building Safety

Description:

The Electrical Bureau safeguards life and property for the citizens of Idaho from the hazards arising from the use of electricity to ensure that all electrical installations within the State comply with the most current safety codes and electrical standards. To provide the public with highly trained and qualified electricians with the most up-to-date knowledge and skills to minimize electrical fires injuries and loss of life.

The Building Bureau administers numerous Building Code regulatory programs involving the construction of state facilities, schools, prefabricated structures, HUD manufactured homes under contract to HUD and provides various other contractual services to local jurisdictions.

The Plumbing Bureau provides for health and safety of the citizens of Idaho in public and private buildings by ensuring that plumbing practices are in compliance with the Uniform Plumbing Code, and that the licensing requirement of the Idaho Code and Administrative Rules have been met.

Industrial Safety (6-10) - To inspect state, school district, county, and city facilities to ensure safe working conditions, to reduce occupational accidents and fatalities, thereby reducing costs of Worker's Compensation Insurance. To administer and obtain voluntary compliance to the health and safety standards as they apply to public employees workplaces and indirectly to the public. To provide consultation services and training resources on occupational safety issues. To manage the statewide elevator and boiler safety programs for the protection of the owners, employees, and the public.

Logging Safety (11-15) - To reduce the frequency and severity of accidents in the logging industry. To reduce logging industry insurance rate levels. To continually work at gaining the trust and respect of the logging community.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Electrical Bureau.

A. Issue permits for electrical work being done by property owners and licensed contractors.

Actual Results			
1997	1998	1999	2000
32,659	33,211	34,650	34,100
Projected Results			
2001	2002	2003	2004
33,500	33,000	32,600	32,000

B. Finalize permits when all requisite inspections are conducted.

Actual Results			
1997	1998	1999	2000
31,389	31,993	31,793	32,800
Projected Results			
2001	2002	2003	2004
33,000	33,000	33,000	33,000

C. Supervise the licensing of all electrical contractors, journeymen electricians, master journeymen electricians, specialty electricians, and specialty contractors working within the State of Idaho.

Actual Results			
1997	1998	1999	2000
7,578	7,911	7,964	7,960
Projected Results			
2001	2002	2003	2004
8,000	7,900	7,800	7,700

**Self-Gov - Building Safety, Div of
Building Safety**

D. Review all plans submitted for code compliance.

Actual Results			
1997	1998	1999	2000
283	297	364	420
Projected Results			
2001	2002	2003	2004
500	500	500	500

E. Supervise the registration and re-registration of all electrical apprentices in the State of Idaho.

Actual Results			
1997	1998	1999	2000
1,911	1,971	1,980	2,300
Projected Results			
2001	2002	2003	2004
2,300	2,100	2,100	2,000

F. Check all electrical installations within Electrical Bureau jurisdiction to ensure compliance with minimum standards of the National Electrical Code; ensure that all electrical installations have an electrical permit issued.

Actual Results			
1997	1998	1999	2000
62,522	64,629	65,512	65,000
Projected Results			
2001	2002	2003	2004
66,000	66,500	66,000	65,500

2. Perform Building Code plan reviews and inspections for various prefabricated and site-built structures regulated by Idaho Statute, executive orders, contractual agreements, or by requests made to the Division. * 1995 legislative action repealed the recreational vehicle program. ** Reflects termination of 2 contractual inspection agreements in FY96. *** HUD/IPIA new performance indicator beginning in FY95. Previously combined with prefabricated structures (2-C). **** Beginning in FY 1995, HUD labels and insignias are shown as separate performance indicators.

A. Plan Checking - Provide plan checks for public schools, prefabricated structures, state owned/leased buildings and structures, for buildings or structures by request of state agencies and for site-built construction regulated under contractual building code enforcement for local units of government. - 325

Actual Results			
1997	1998	1999	2000
334	306	312	336
Projected Results			
2001	2002	2003	2004
325	325	325	325

B. Contractual Agreements - Conduct inspections for Uniform Building Code compliance as required by contractual agreements with Idaho cities and counties (including manufactured housing set-up inspections). - 2,400

Actual Results			
1997	1998	1999	2000
2,439	1,953	1,642	1,194
Projected Results			
2001	2002	2003	2004
1,200	1,300	1,400	1,450

Self-Gov - Building Safety, Div of Building Safety

C. Inspections - In-plant inspections of prefabricated structures excluding HUD/Manufactured Homes). - 2,100

Actual Results			
1997	1998	1999	2000
2,118	2,718	2,048	2,118
Projected Results			
2001	2002	2003	2004
2,100	2,100	2,100	2,100

D. HUD/SAA dealer lot manufactured home inspections and customer records audits including consumer complaint field inspections. - 730

Actual Results			
1997	1998	1999	2000
734	542	1,085	1,567
Projected Results			
2001	2002	2003	2004
1,300	1,300	1,300	1,300

E. HUD/IPIA - in-plant inspections of manufactured homes. - 11,000

Actual Results			
1997	1998	1999	2000
11,082	11,972	13,186	9,989
Projected Results			
2001	2002	2003	2004
11,000	11,000	11,000	11,000

F. Permits - Issue permits for prefabricated structures under state jurisdiction, for site-built construction under contract with local governments, and for installations of manufactured housing. - 1,850

Actual Results			
1997	1998	1999	2000
1,912	1,417	993	1,011
Projected Results			
2001	2002	2003	2004
1,000	1,000	1,000	1,000

G. Certificates - Provide certification of building inspectors covered by enumerated codes. - 75

Actual Results			
1997	1998	1999	2000
81	45	77	95
Projected Results			
2001	2002	2003	2004
90	90	90	90

H. Insignias - Issue insignias of approval for factory built structures and commercial coaches. - 1,300

Actual Results			
1997	1998	1999	2000
1,398	916	651	642
Projected Results			
2001	2002	2003	2004
700	700	700	700

**Self-Gov - Building Safety, Div of
Building Safety**

I. Issue HUD labels and alteration tags for manufactured homes. - 11,250

Actual Results			
1997	1998	1999	2000
11,206	12,036	13,112	9,927
Projected Results			
2001	2002	2003	2004
10,000	10,000	10,000	10,000

3. Asbestos Occupation Accreditation Program.

A. Accreditation - Certify any person working in an asbestos-related occupation for public and/or private schools K-12. - 140

Actual Results			
1997	1998	1999	2000
143	188	140	115
Projected Results			
2001	2002	2003	2004
120	120	120	125

4. Manufactured Housing Setup Program.

A. Licenses - Provide licensing and bonding for all manufacturers, manufactured home dealers, installers, responsible managing employees, brokers, service companies, and salesmen. - 725

Actual Results			
1997	1998	1999	2000
731	764	826	761
Projected Results			
2001	2002	2003	2004
725	725	800	800

5. Plumbing Bureau

A. Issue permits - 1 day turn-around for issuance of a permit.

Actual Results			
1997	1998	1999	2000
18,611	23,630	24,006	24,624
Projected Results			
2001	2002	2003	2004
25,146	25,871	26,596	27,271

B. Conduct plumbing inspections within 12 working hours as required by the Administrative Rules.

Actual Results			
1997	1998	1999	2000
91,545	96,385	97,841	100,615
Projected Results			
2001	2002	2003	2004
103,633	105,750	109,980	113,279

C. License all plumbing and specialty plumbing contractors and journeyman as needed and renew licenses yearly.

Actual Results			
1997	1998	1999	2000
3,882	3,338	3,418	3,496
Projected Results			
2001	2002	2003	2004
3,585	3,691	3,755	3,821

Self-Gov - Building Safety, Div of Building Safety

D. Register apprentices and monitor their participation in the apprentice program.

Actual Results			
1997	1998	1999	2000
986	710	680	705
Projected Results			
2001	2002	2003	2004
755	830	855	896

E. Plan approval. *The reduction in plan approvals is a result of 1995 Legislative action repealing the recreational vehicle program. Receive, review, and approve plans with a five day turn-around.

Actual Results			
1997	1998	1999	2000
97	110	133	145
Projected Results			
2001	2002	2003	2004
250	275	286	302

6. Provide safety inspections for all public employee workplaces annually.

A. Total number of facilities to be inspected.

Actual Results			
1997	1998	1999	2000
10,297	10,822	11,343	11,808
Projected Results			
2001	2002	2003	2004
12,500	12,500	12,500	12,500

B. Total number of safety inspections completed.

Actual Results			
1997	1998	1999	2000
7,831	9,791	10,066	9,104
Projected Results			
2001	2002	2003	2004
9,900	9,900	9,900	9,900

C. Number of exit interviews with building safety personnel.

Actual Results			
1997	1998	1999	2000
796	1,022	977	783
Projected Results			
2001	2002	2003	2004
1,100	1,100	1,100	1,100

D. Number of school districts inspected.

Actual Results			
1997	1998	1999	2000
111	111	111	113
Projected Results			
2001	2002	2003	2004
113	113	113	113

E. Number of school facilities inspected.

Actual Results			
1997	1998	1999	2000
2,424	2,473	2,557	2,640
Projected Results			
2001	2002	2003	2004
2,700	2,700	2,700	2,700

7. Investigate employee and public allegations of unsafe conditions.

A. Number of investigations conducted.

Actual Results			
1997	1998	1999	2000
25	10	8	24
Projected Results			
2001	2002	2003	2004
25	25	25	25

8. Test and certify elevators to ensure that they are properly installed and are safe to be used.

A. Number of elevators inspected.

Actual Results			
1997	1998	1999	2000
75	164	208	272
Projected Results			
2001	2002	2003	2004
400	500	500	500

9. Monitor the inspection and certification of boilers and pressure vessels to ensure that they remain safe to use.

A. Number of boiler and pressure vessel transactions processed.

Actual Results			
1997	1998	1999	2000
8,960	8,800	8,167	7,836
Projected Results			
2001	2002	2003	2004
7,000	7,000	7,000	7,000

10. Provide assistance to clients in developing safe work areas.

A. Number of consultations provided.

Actual Results			
1997	1998	1999	2000
36	52	31	52
Projected Results			
2001	2002	2003	2004
75	85	85	85

B. Number of training units provided.

Actual Results			
1997	1998	1999	2000
904	939	1,170	9,857
Projected Results			
2001	2002	2003	2004
10,000	10,000	10,000	10,000

Self-Gov - Building Safety, Div of Building Safety

11. Inspections - Inspect on-going logging operations.

A. 600 jobs per year.

Actual Results			
1997	1998	1999	2000
787	865	873	848
Projected Results			
2001	2002	2003	2004
700	700	800	800

12. Conduct first-aid safety classes for loggers statewide.

A. 2,000 people per year

Actual Results			
1997	1998	1999	2000
2,145	1,789	2,161	1,846
Projected Results			
2001	2002	2003	2004
2,000	2,000	2,000	2,000

13. Provide training for contractors and supervisors.

A. 100 contractors and supervisors per year

Actual Results			
1997	1998	1999	2000
225	195	755	750
Projected Results			
2001	2002	2003	2004
750	750	750	750

14. Produce and distribute newsletters.

A. 3,000 newsletters per quarter

Actual Results			
1997	1998	1999	2000
12,000	12,000	12,000	12,000
Projected Results			
2001	2002	2003	2004
12,000	12,000	12,000	12,000

15. Consultation - Offer technical assistance to timber company personnel, sawmill owners, and other industry related people; meet with state and federal agencies involved in timber sales and other logging activities.

A. 400 per year.

Actual Results			
1997	1998	1999	2000
389	372	413	372
Projected Results			
2001	2002	2003	2004
400	400	400	400

Program Results and Effect:

To improve the information network by publishing an electrical newsletter each quarter and holding regional meetings.

To ensure electrical safety through a quality enforcement program. Experience has shown that the mere existence of regulations is not enough to guarantee compliance.

The Building Bureau's various building regulatory programs are established to provide minimal levels of building, fire, and life safety for Idaho consumers and users of the various types of facilities that are under purview of the Division of Building Safety.

The Plumbing Bureau is constantly striving to reduce redundancy within the inspection and licensing programs. Our primary purpose is to conduct plumbing inspections in a timely manner with a minimum of problems.

Our goal is to obtain the desired results of safe and sanitary plumbing while remaining effective, efficient, and user friendly.

Industrial Safety (6-10) - The Industrial Safety Section strives to ensure that facilities owned and operated by all levels of government are maintained in a safe and healthy condition through voluntary compliance with the safety and health standards and codes. We have achieved a 95% voluntary compliance rate. For a compliance oriented agency, we have an excellent working relationship with the agencies that we inspect.

We are constantly searching for ways to improve our service and to make the program more responsive to the agencies under our jurisdiction to help them improve their safety and occupational health programs.

The ultimate effect of this program is to provide a safe and healthful environment for the public and the employees who serve them.

Logging Safety (11-15) - Safety is no longer a dirty word that means citations and fines. Loggers have accepted safety as a priority that fits well with both production and quality. The training of employees and supervisors as well as safety meetings is done at the request of the contractors. The newsletters and job visits have done much to increase safety awareness. The education of sawmills and timber owners (USFS and Department of Lands) has helped to reduce many of the hazards that are created by timber sale layout. Insurance rates have remained stable even though medical costs continue to increase. The frequency and severity of accidents continues to decline. Since 95% of the accidents are caused by human error, the creation of safety awareness through training and personal contact is a number one priority. SAFETY PAYS.

For more information contact Jack Rayne, Joe Meyer, or Gary Malmen at 334-3950.